

## MOM Installer Fee Waiver Information

An installer dispensing API-licensed bulk motor oils and meeting all MOM licensing requirements may have its fee waived provided the location enters the API-licensed bulk oil marketer's API-issued company ID where indicated in the online MOM application system.

To qualify for the waiver, an applicant must complete the steps below when submitting a new application or renewing an existing license:

- Enter the API-licensed bulk oil marketer's company ID (provided by API-licensed marketer);
- List all API-licensed bulk oils sold at the installer location;
- Provide at least three invoices from distributors that have delivered product to the location within the last six months; and
- Provide at least three customer receipts generated within the previous week.

The screenshot is provided below shows the information requested above.

Upon submitting the application or renewal, API will review all associated documentation for conformance to API 1525A requirements and will work with the applicant to resolve any outstanding issues.

Keep in mind that API issues licenses by location. The bulk oil marketer's company ID code must be applied to each location when submitting or renewing a location. The installer must also provide all of the API-licensed brands available for each location. All submitted receipts should display API-licensed brands.

For applicants that do not apply for the waiver, the application fee is \$100.00 for each location.

For a complete list of EOLCS licensed companies, visit the live [online directory](#).

If you need additional assistance or if you have any questions, please reach out to the API Helpdesk:

Phone: 1-877-562-5187

Email: [MOMHelpDesk@api.org](mailto:MOMHelpDesk@api.org)

[Installer User Guide](#)